

EDUPRIZE HIGH SCHOOL NATIONAL HONOR SOCIETY BYLAWS

ARTICLE I: NAME AND PURPOSE

Section 1. The name of this chapter shall be the EDUPRIZE High School National Honor Society, hereafter referred to as the National Honor Society (NHS)

Section 2. The purpose of this chapter shall be to create enthusiasm for scholarship, stimulate a desire to render service, promote worthy leadership, and encourage the development of character and responsibility in students at EDUPRIZE High School.

ARTICLE II: ORGANIZATION

Section 1. The principal shall pay an annual affiliation fee as recommended by the NHS National Council and approved by the NASSP Board of Directors.

Section 2. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 3. The principal shall receive appeals in cases of non-selection of candidates, as well as the disciplining or dismissal of members.

Section 4. EHS Staff will volunteer as members of the Faculty Council Committee to review and approve candidates for membership. The Faculty Council must consist of at least five (5) faculty members, not including the chapter advisor(s), for a quorum.

Section 5. The chapter advisor(s) shall be responsible for the direct, day-to-day supervision of the chapter, and act as a liaison between faculty, administration, students, and the community.

Section 6. The chapter advisor(s) shall maintain clear records of membership, chapter history, activities, and financial transactions.

Section 7. The chapter advisor(s) shall help the chapter student officers understand and carry out their duties and review the members for compliance with Society standards and obligations.

ARTICLE III: COMPOSITION OF ORGANIZATION

Section 1. NHS shall be composed of members, officers, sponsors, faculty council, and administrative advisors.

Section 2. Members shall consist of sophomore, junior, and senior class members.

Section 3. Officers shall consist of juniors and seniors. A junior must be in the Junior Rep position. There must be at least one junior on the board. President must be a senior or have served as a junior on the NHS board.

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ARTICLE IV: MEETINGS

Section 1. Meetings shall be held once a month (posted on NHS Google Classroom page and read on announcements).

Section 2. Meetings shall be presided over by sponsors, officers, and other appointed members to speak on behalf of certain projects.

Section 3. Attendance is mandatory. All meetings are announced on the school announcements and posted in Google Classroom.

Section 4. All members must be on time for the meeting. The meetings start promptly. Any member that is late to the meeting will be counted as an unexcused absence.

Section 5. Any member who misses a meeting and is unexcused will be charged with an unexcused absence. You are allowed one unexcused absence.

ARTICLE V: DUES

Section 1. Members are expected to pay a membership fee of \$20.

Section 2. For members who have not paid their dues by the designated time a warning will be sent via email. You will have one week to comply. If not, you may be dismissed from NHS for violating our dues policy. The faculty council will determine membership status. If there are circumstances beyond your control they will be evaluated by the faculty council.

ARTICLE VI: OFFICERS

Section 1. The officers of the Eduprize chapter shall be the president, vice president, secretary, treasurer, senior representative, junior representative, and sophomore representative. In order to hold the office of president or vice president, a student may not be president of any other club.

Section 2. It shall be the duty of the president to preside over officer board meetings, and chapter meetings, organize projects, appoint others to organize projects, place notices in the newsletter and Google Classroom, send reminders, and email chapter members.

Section 3. The vice president shall preside in the absence of the president and maintain all jobs the president would do in his/her absence. The vice president will do any jobs the president assigns to them. The vice president will also fill an office if an officer is removed or decides to vacate their position.

Section 4. The secretary shall keep the minutes of meetings and be responsible for any correspondence.

Section 5. The treasurer shall maintain all financial records, open purchase orders, and be responsible for chapter deposits.

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Section 6. The sophomore, junior, and senior representatives will maintain attendance records.

Section 7. All officers will work together as a unit and help each other in anyone's absence.

Section 8: The executive committee shall bear responsibility for ensuring that chapter activities follow school policy.

ARTICLE VII: OFFICER ELECTION

Section 1. Officers shall be elected each year.

Section 2. Candidates will give a short speech before the vote. All speeches must be approved ten days prior to elections by the head advisory. If the speech needs revision you will have 48 hours to revise it. If for some reason the speech/revisions are still not acceptable you will be removed from the ballot.

Section 3. If a member's speech is not received ten days before Election Day they will not be on the ballot.

Section 4. Sophomores, juniors, and seniors will be the voting body. The candidates with the majority of votes will be elected.

Section 5. The president must be a senior or must have been a member of the NHS board the year before.

Section 6. If an officer is removed or has decided to no longer be an officer for NHS the Vice-President will assume the role until elections are held in May.

ARTICLE VIII: SELECTION PROCESS AND INDUCTION OF MEMBERS

Section 1. To be eligible for membership, a candidate must have been in attendance at EDUPRIZE High School for at least one semester. Membership is open to qualified incoming sophomores, juniors, and seniors who will be invited to submit information via application for use in determining membership.

Section 2. For transfer students in 12th grade who are not members of NHS, the principal of EDUPRIZE should seek a recommendation from the previous school principal pursuant to the candidate's selection. Based on the recommendations of the previous principal, the semester regulation may be waived.

Section 3. Criteria for membership shall be based on:

Scholarship - Candidates must have completed their school year with a cumulative weighted grade point average of 3.6 or better as identified by the Eduprize High School IT

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Department.

Character - Candidates must demonstrate elements of good character. A person of character demonstrates the following six qualities: respect, responsibility, trustworthiness, fairness, caring, and citizenship. The student of character:

- Takes criticism willingly and accepts recommendations graciously.
- Consistently exemplifies desirable qualities of behavior.
- Upholds principles of morality and ethics.
- Cooperates by complying with school regulations concerning property, programs, office, hall, etc.
- Demonstrates the highest standards of honesty and reliability.
- Regularly shows courtesy, concern, and respect for others.
- Observes instruction and rules, is punctual and faithful inside and outside the classroom.
- Has powers of concentration, self-discipline, and sustained attention as shown by perseverance and application of studies.
- Manifests truthfulness in acknowledging obedience to rules, avoiding cheating in written work, and showing unwillingness to profit from the mistakes of others.
- Actively helps rid the school of bad influences or environment.

Leadership - Candidates must demonstrate leadership in school or community organizations. This leadership may be either elected positions or effective participation in extracurricular sports and activities. Students who exercise leadership:

- Are resourceful in making suggestions.
- Demonstrate initiative in promoting school activities.
- Exercise positive influence on peers in upholding school ideals.
- Contribute ideas that improve the civic life of the school.
- Exemplify positive attitudes; inspire positive behavior in others; demonstrate academic initiative.
- Successfully hold school offices or positions of responsibility.
- Conduct business effectively and efficiently.
- Demonstrate reliability and dependability.
- Are leaders in the classroom, in work, and in other school or community activities.
- Are willing to uphold scholarship and maintain a loyal school attitude.

Service - Candidates must demonstrate service to the school or community. Such

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service is generally considered to be those actions undertaken by the student that are done with, or on behalf of others, without direct financial or material compensation to the individual performing the service. The student who serves:

- Volunteers, providing dependable and well-organized assistance, and is gladly available and willing to sacrifice to help others.
- Works well with others and is willing to take on difficult or unassuming responsibilities.
- Cheerfully and enthusiastically renders any request of service to the school.
- Is willing to represent the school or a class in interscholastic competition.
- Performs committee and staff work without complaint.
- Participates in service activities outside of school. For example Girl Scouts, Boy Scouts, church groups, or volunteers for the elderly, poor, or disadvantaged.
- Mentors people in the community and/or students at other schools.
- Shows courtesy by assisting visitors, teachers, and students of EDUPRIZE High School

Section 4. Required Student Information for Membership Consideration:

A candidate for membership must submit via application as designed and distributed from the faculty advisor(s), to the faculty advisor(s), no later than the date and time set forth by the advisor(s):

- Two character recommendations*
- One personal statement

**All recommendations must be signed by the evaluator, and include clear and current contact information. Anonymous recommendations may not be used, nor may recommendations that have inaccurate contact information.*

The completed student application is to be submitted to the faculty advisor, absolutely and unequivocally by the date and time set by the faculty advisor and clearly marked on the application, website, and all communications.

Upon completion of the application acceptance process, the candidates will be reviewed by the Faculty Council for the final selection of members, based on submitted applications.

Applications submitted after the date/time set forth by the faculty advisor(s) will not be

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considered. Incomplete or illegible applications will not be considered.

Section 5. Pursuant to Article III, Section 3, all candidates selected by the Faculty Council only become members during an induction ceremony witnessed by the delivery of the NHS oath. The formal NHS Induction Ceremony is to take place in September. The Induction Ceremony is to be planned and organized by the faculty advisor(s), with input from the student leaders. Final approval of the programming is to be given by the principal.

Students who miss the induction are not considered members and must appeal to the principal for an opportunity to take the oath.

ARTICLE IX: NONSELECTED PROCEDURES

Section 1. Appeals must be submitted to the chapter adviser within 2 weeks of the date of notification of nonselected

Section 2. A review by the chapter adviser of the faculty council's summary notes from the selection meeting (Note: The adviser makes no decisions concerning the selection/nonselection of a student for membership.)

Section 2. A resubmission of the student's information to the faculty council for reconsideration

Section 3. Submission of all relevant information to the principal who consults with the faculty council and/or adviser regarding the decision

Section 4. The principal has the final say regarding appeals for nonselection at the school level.

ARTICLE X: DISCIPLINE AND DISMISSAL PROCEDURES (Inactive Members)

Section 1. The procedure and criteria for discipline, and/or dismissal from the National Honor Society shall be set forth by the faculty advisor(s) and principal, in compliance with the rules and regulations for the National Honor Society constitution. These procedures will be readily available for review publicly, alongside these bylaws.

Due to the sensitive nature of discipline and dismissal procedures, disciplinary proceedings are private to the individual member, the faculty advisor(s), and the principal only, in accordance with The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99).

Section 2. A member who has been dismissed may appeal under the same rules for disciplinary appeals in the EDUPRIZE High School handbook.

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ARTICLE XI: ACTIVITIES

Section 1. Each chapter shall determine one (1) or two (2) groups as their main fundraisers for the year.

Section 2. Each chapter will determine the service project for the year.

Section 3. Each member is encouraged to participate in the school's service projects.

Section 4. Each member has the responsibility for choosing individual service projects.

Section 5. Tutoring may only count for two hours of activity or community service credit.

Section 6. Babysitting is not an approved community service. Dancing, singing, or playing an instrument for EHS or a choir, or at church is not a community service or an activity credit. You may be a church school teacher, or work audio/visual at a church or event.

Section 7. Two hours of community service can be counted for serving a neighbor, grandparent, or friend.

Section 8. The majority of community service must be done for an organization.

Section 9. No student signatures are allowed except for club officer signatures where authorized.

ARTICLE XII: RESIGNATIONS:

Section 1. A student who resigns may never again become an Honor Society member.

Section 2. Resignations must be submitted in writing.

Section 3. The member must then surrender his or her NHS induction certificate.

ARTICLE XIII: BASIC MEMBERSHIP EXPECTATIONS

Section 1. Members are expected to demonstrate good character. Faculty or staff members who have concerns about the character of a member may raise concerns with the advisor(s).

Section 2. Members who receive a referral or detention for conduct will be given a probation period. If the member does not correct his/her conduct, the Faculty Council will have a hearing and the member may be dismissed from NHS.

Section 3. The following is a list of circumstances for which a member may be dismissed, after council review, from NHS.

- a) Usage or possession of tobacco, alcohol, or any other drug
- b) Vandalism of school property
- c) Theft
- d) Bullying
- e) Fighting on school property and/or whenever representing the school

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- f) Forgery
- g) Other criminal acts not specified in this policy
- h) Any other such actions that may bring dishonor to NHS or to the school,
including academic dishonesty

ARTICLE XIV: HONOR CODE

Section 1. Cheating is defined as the intentional giving or receiving of unauthorized aid.

Section 2. Plagiarism is defined as the intentional stealing and using of the ideas or writings of another as one's own work.

Section 3. Each member promises to uphold the Honor Code and not cheat or plagiarize on ANY school assignments.

Section 4. Any student who is found to be guilty of any of the above may be subject to dismissal.